Attendee Guide

2021 GLOBAL VIRTUAL COLLECTION REVIEW: ELEVATING EXPECTATIONS FEBRUARY 3





REGISTER

If you have not yet registered for the event, please click the "Click Here to Register" button and complete the registration form. After registering, follow the instructions in the "Log In" box below.

LOG IN

In the 'Already Registered' box, you will enter the email address you initially registered with.

SYSTEM CHECK

We recommend testing this prior to entering the event. Testing will ensure you're able to enjoy the full virtual experience.

LOBBY

After logging into the event, you will be taken into the event's Lobby. From the Lobby, you can visit the main areas of the event by clicking either on the room signs in the Lobby or the icon on the navigation bar at the bottom of the screen.

NETWORKING LOUNGE: —

Connect with other event attendees and global sales representatives or take a moment to share valuable feedback.

CONTENT LIBRARY:

Browse information on Rosewood Raise and gift cards with the option to download shareable hotel fact sheets, floor plans, videos, and more.

PAVILION:

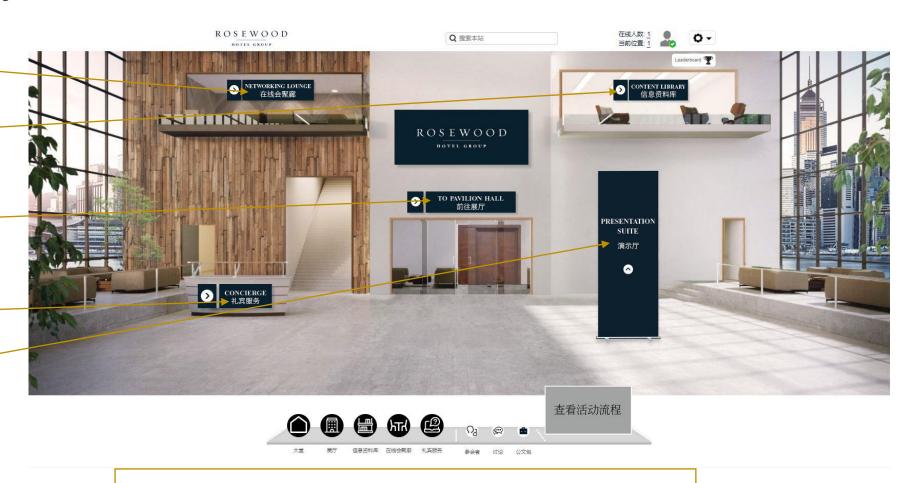
Connect one-on-one with participating properties and explore their salons to learn more about each individual property and destination.

CONCIERGE: -

Chat with a technical support staff member when encountering system difficulties.

PRESENTATION SUITE:

Join live events here including: Keynote from CEO Sonia Cheng | Philanthropic discussion with President Radha Arora | Live entertainment with prizes for participation | Journey to Resilience

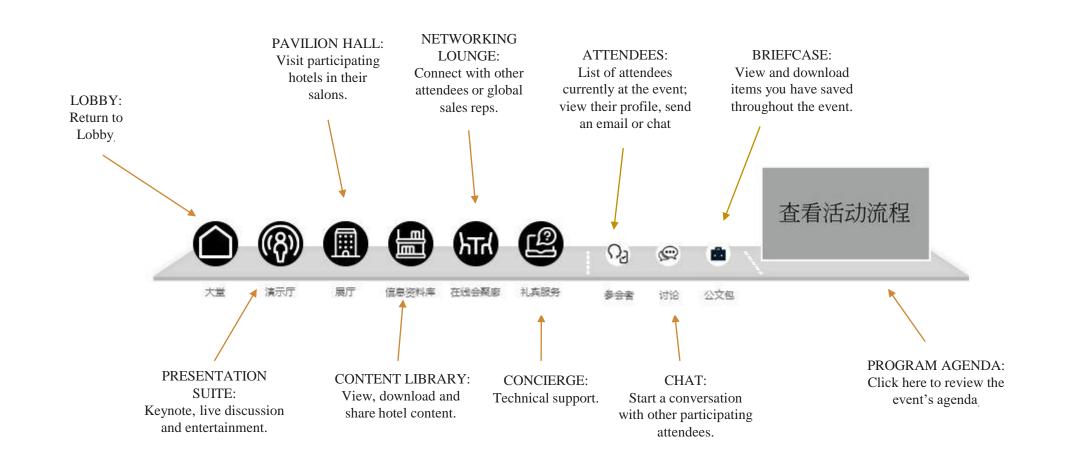


IMPORTANT NOTE

Double check the zoom percentage of your browser page to ensure you are seeing the entire virtual environment. Reference FAQ page for more details.

GLOBAL NAVIGATION TOOL BAR

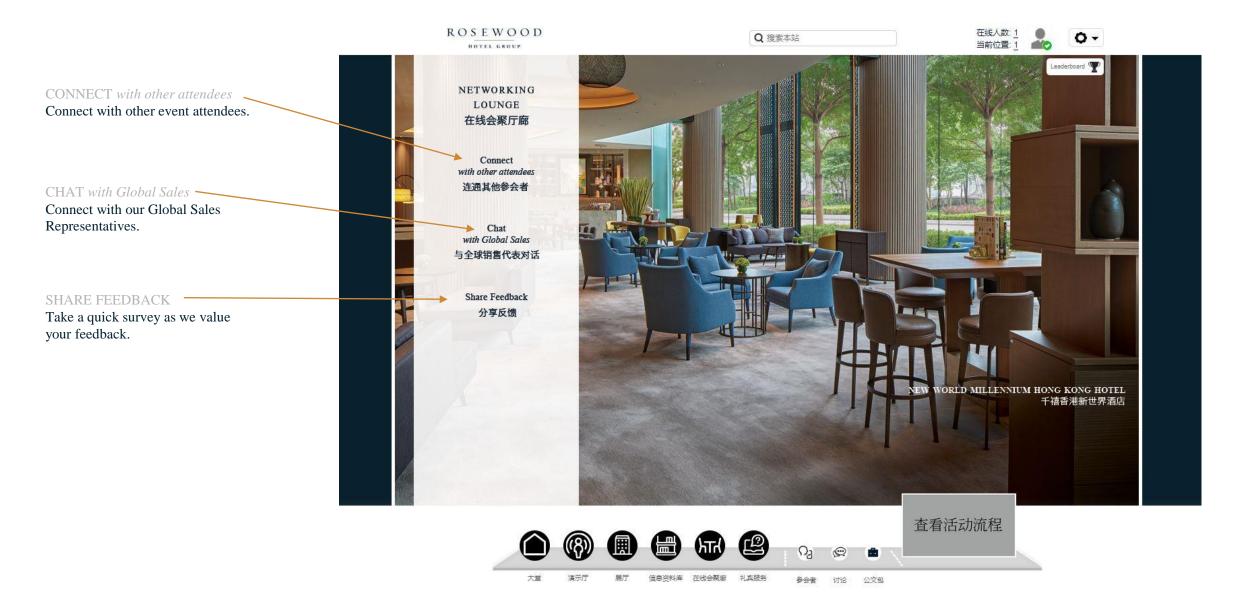
Use the global navigation tool bar on the bottom of your screen to access tools from any room.



Click the LAUNCH button under the presentation title to view the content.



NETWORKING LOUNGE



PAVILION

BRAND PAVILION

Click on View Participating Hotels to explore participating hotels.



HOTEL SALONS

Click on the property name to visit their salon to learn more about the property or connect with a representative.



Overview

This will provide an overview of each hotel.

Chat with Representative

Click here to chat with a hotel representative. Clicking on this link will bring up the chat dialog box (shown in the upper right-hand corner)

One-On-One Appointments

This will give instructions on how to access a prescheduled appointment as well as how to schedule a new appointment via Calendly.

Key Takeaways

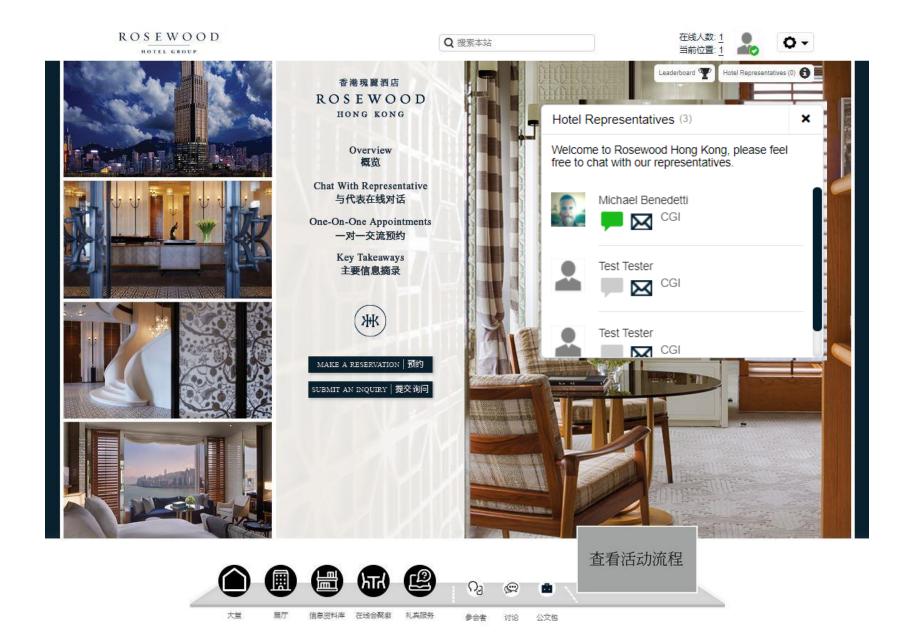
Includes downloadable documents for each hotel.

Make a Reservation

Directs you to property website for booking availability.

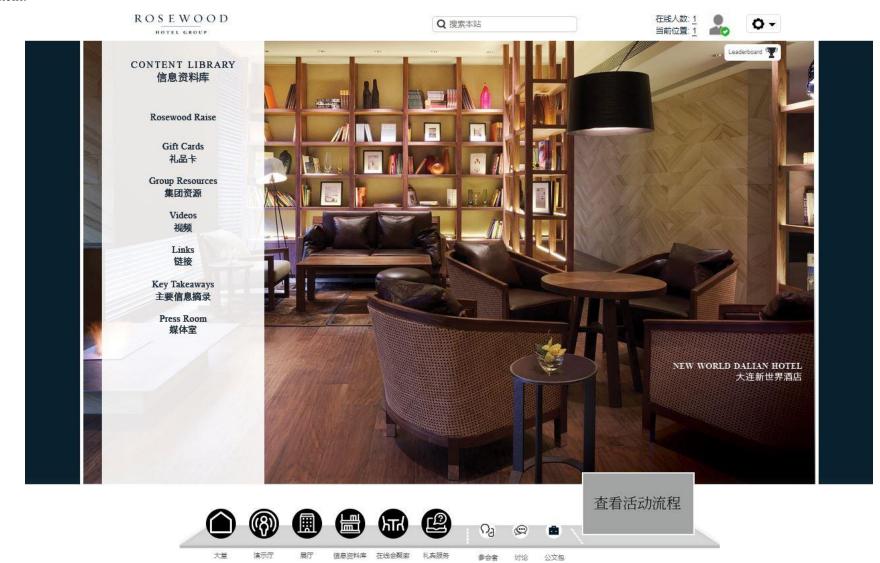
Submit an Inquiry

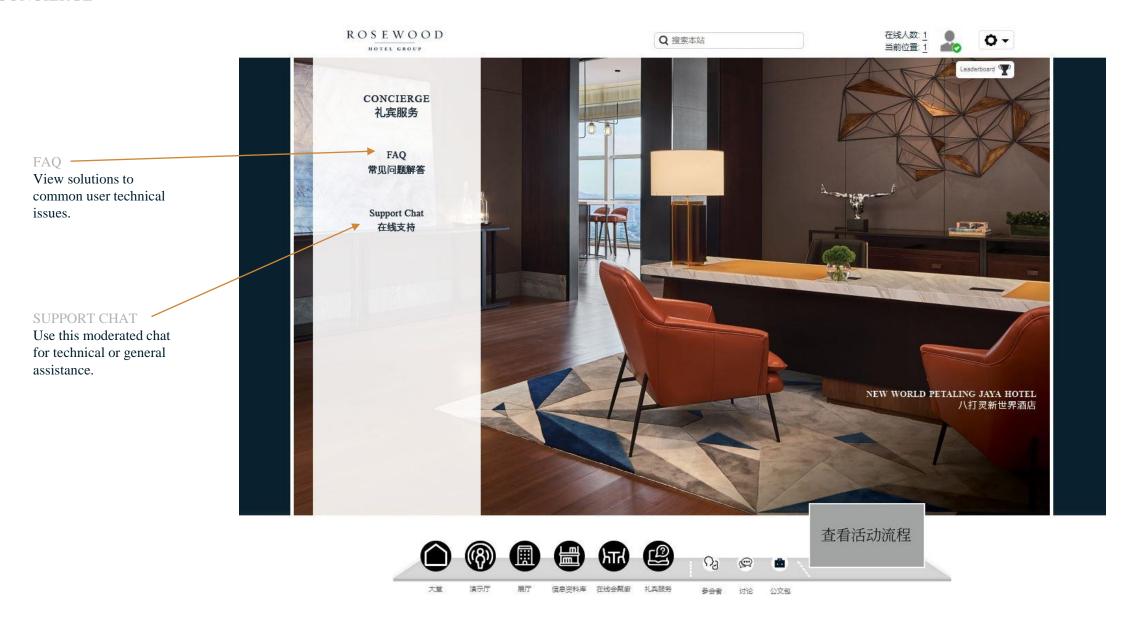
Click here to submit a group program inquiry.



CONTENT LIBRARY

Click on the links to view content.





BRIEFCASE

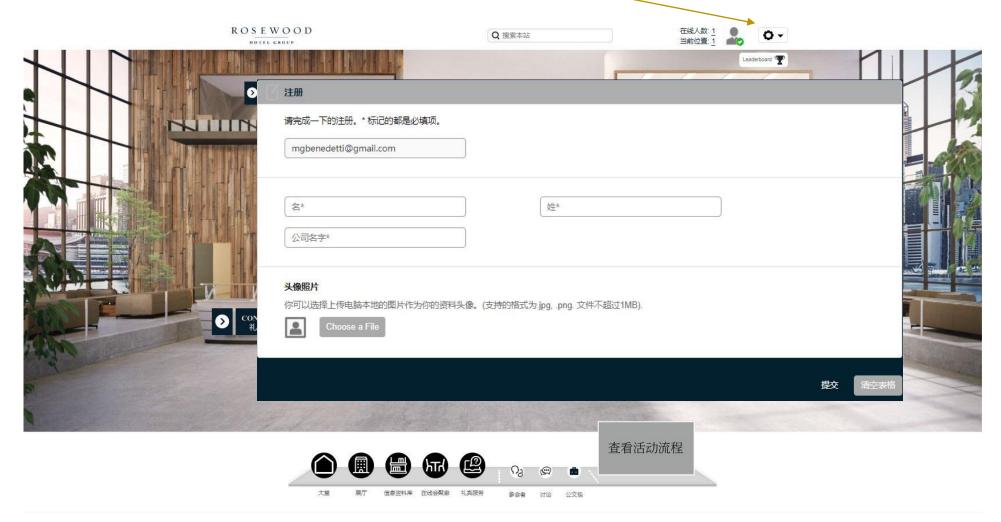
Your briefcase is in the Global Navigation Bar. The Content Library has documents and tools available for you to download and view at a later date and/or time. Click the 'Briefcase' icon next to the item you want to save so you can add it to your Briefcase. A grayed-out icon indicates it is already saved to your Briefcase.

The Rosewood Hotel 2021 Global Virtual Collection Review will be open until end of day on February 3. Please be sure to download your saved documents by the end of the event.



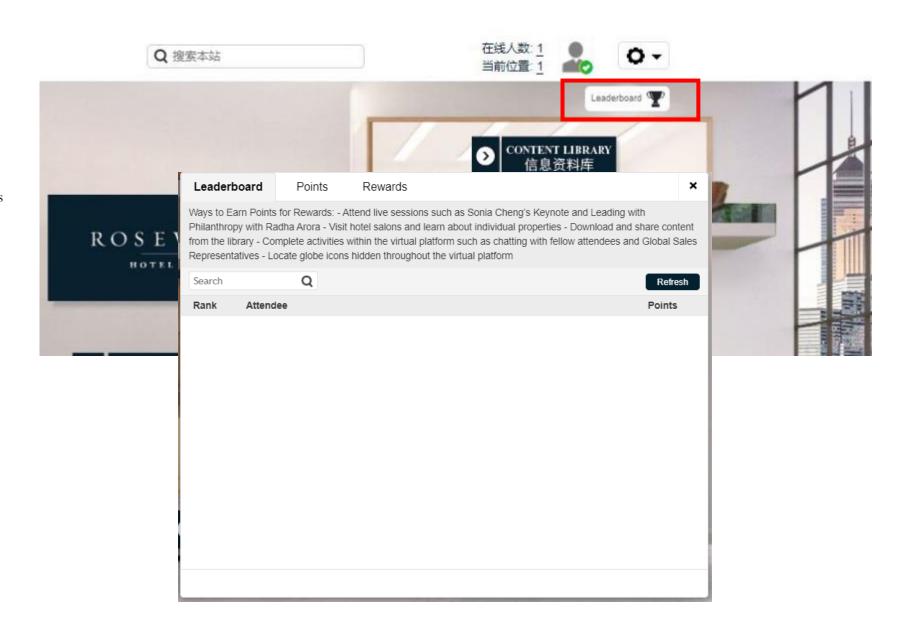
SETTINGS

To change or update your profile settings, click on the 'gear' in the upper right corner of the Lobby. — Click on "Edit Registration Info" to update your name, company and to upload a profile picture.



LEADERBOARD

- Leaderboard is accessible from any page by clicking on the leaderboard trophy icon
- When you click on the leaderboard icon it will open in an iframe window
- Leaderboard has 3 tabs
- **Leaderboard:** includes overview/rules and shows the rank, name and points of people on the leaderboard
- Points: lists all activities available for points
- **Rewards:** lists the prizes available to win
- Earn points for prizes: Earn points as you attend sessions, visit salons, view content and complete activities within the environment



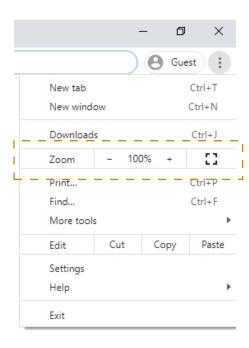
FREQUENTLY ASKED QUESTIONS | FAQ

HOW DO I LOG IN?

Google Chrome & Firefox are the recommended web browsers. Navigate to the event site by clicking <u>here</u> and then enter your registration email address and click "Login". Once you "arrive" in the Lobby, you'll be able to navigate to different parts of the event.

HOW DO I WATCH THE PRESENTATION?

Join the live events by navigating to the 'Presentation Suite' and clicking the "Launch" button for the presentation you'd like to attend; such as Keynote from CEO Sonia Cheng, Philanthropic discussion with Radha Arora, live entertainment with prizes for participation and Journey to Resilience. The live presentations will start and end on time, however, the full presentation will be accessible using the same Launch button, after the live presentation is finished.



WHY CAN'T I SEE EVERYTHING?

Try refreshing your browser. If that does not work, check the zoom percentage of your browser page to ensure you are viewing the entire virtual environment (reference pages 3-5 in this guide for accurate view). To ensure optimal viewing of the entire environment, reduce your browser zoon level to 80%.

In Google Chrome, on the top right, click on the three dots and adjust your zoom percentage in the drop down.

In Firefox, on the top right, click the three parallel lines and adjust your zoom percentage in the drop down.

FREQUENTLY ASKED QUESTIONS | FAQ (Continued)

I CANNOT HEAR ANYTHING.

First, make sure your computer audio is on, your speakers are connected, or your headphones are plugged in.

- If you're having issues hearing that presentation, make sure to hit the play button on the left of the video box. Then try adjusting your audio by clicking the speaker icon.
- If you're having issues hearing videos in the Content Library or Salons, try adjusting the speaker icon in the video play bar.
- If you're still having issues hearing, try logging out and logging back in, or simply refreshing your browser.

HOW DO I DOWNLOAD MY BRIEFCASE?

To download the contents of your briefcase, click the checkbox to the left of each item. A Download Selected button will display at the bottom right of your briefcase. Click that button to download the selected items. Keep in mind, you can cannot download videos.

I'M HAVING ISSUES VIEWING THE PRESENTATION AND/OR BUFFERING.

Please ensure you clear your cache and cookies in the browser you are using. To clear cache and cookies, click the three dots in the upper right corner. Select Settings, then click 'Privacy and Security' on the left side panel. In this window, select 'Clear Browsing Data' then 'Clear Data' icon. We also recommend turning off your VPN, if applicable.

STILL HAVING TROUBLE?

Visit the CONCIERGE in the virtual environment for more information.

MINIMUM SYSTEM REQUIREMENTS

Minimum resolution setting: 1024x768

Minimum internet connection speed: 1.4 Mbps

• Disable Pop Up Blockers

• Disconnected from VPN, if applicable

Operating System	Processor	RAM	Internet Browser	Hardware	Media Playback	Internet Connection
Windows 10 Windows 8.1 + Pro Windows 7 Android 4.4+ Apple Max OS X 10.9+ Apple IOS 8.4+	1GHz	1GB	Internet Explorer 8+ All recent versions of Google Chrome Safari 5.0+ Firefox 3.6+ iPhone/iPad - Safari/iOs 5.1+ Android Phone/Tablet - OS 2.3 or higher, Chrome, Native Browser 2.3+ Windows Tablet - IE 10+	Audio: Sound Card with Speakers Video: Screen with 1024x768+ resolution support	HTML5 Streaming enabled browser Apple iOS http streaming enabled browser Android http streaming enabled browser	Dedicated high speed connection of 900kbps+

SYSTEM SETUP

DEVICES

Laptop, computer (Mac or PC) or tablets (Android or IOS) are supported.

INTERNET BROWSER

This is a virtual, browser-based experience. If you are using an older, or unsupported Operating System, Internet Browser or version of Flash, you may experience decreased performance. We recommend Chrome or Firefox as the most stable and consistent browsers for accessing the virtual environment.

FIREWALL

An automatic system test is available that will check connectivity of the domains listed in the detailed System Technical Requirements (below.).

System Test

https://iterable.6connex.com/event/activate/system-check

Webinar System Test

https://6connex.webcasts.com/viewer/faq.jsp?mType=a&ei=1274827&ishtml5player=true&ishtml5slide=true

PLEASE NOTE:

This system check covers standard platform functionality. It does not cover the requirements for any 3rd party services that may be integrated into the experience. Verify the domains listed in the Technical Requirements are not by your personal or corporate network.

SYSTEM SETUP

DISPLAY / RESOLUTION SIZE

The recommended resolution for your display is at least 1024x768 or higher resolution. The virtual experience will adjust itself to your screen size. However, this is the recommended setting for optimal display viewing.

• If you are using a PC or Mac ensure that your browser zoom level is set to 80% for optimal viewing. Most browsers, use Ctrl+0 to reset the zoom level (found in the tools or view menu).

AUDIO

Audio is streaming over your device; be sure your speakers/headphones work and are turned up to an appropriate volume.

What can I do if I am having trouble hearing audio?

- If you have internal speakers, make sure they aren't muted.
- If you have external speakers, make sure they are powered on and aren't muted.
- Make sure you did not lose Internet Connectivity.
- Make sure your system has passed the system test located under 'System Check' on the login page.
- If using Adobe Flash Player and you receive a 'connection failed' message, it's most likely due to a proxy server blocking Flash streaming. Please contact your local IT admin.
- If using a mobile device, such as an iPhone, make sure you have enough bandwidth. We advise using dedicated wi-fi or 4G.
- If using an Android device, Apple iPad or iPhone, click on the media play button to begin the presentation. Android and Apple iOS devices do not permit streams to begin automatically.

WE LOOK FORWARD TO SEEING YOU!

